



**LIBRARY BOARD OF TRUSTEES MEETING
THURSDAY, MAY 22ND, 2025 9:00 AM
SOUTH CAMPUS CONFERENCE ROOM
AGENDA**

We encourage written public comment. Please email librarytrustees@imagineiflibraries.org to submit your comments. Comments should be received at least 24 hours prior to start of meeting for trustees to review.

A. Call to Order

B. Pledge of Allegiance

C. Open time for persons to address the Board on matters within the Board's jurisdiction.

D. Trustee Applicants Interviews

Opportunity for current trustees to interview trustee applicants.
Public Comment

E. Reports

1. Library Foundation Report- Busse
Public Comment

2. Friends of the Library Report- Friends Representative
Public Comment

3. Financial Report- Dugan
April FY25 Financial Report
Public Comment

ACTION

4. Director's Report-Dugan
Public Comment

F. Approval of Minutes

1. Public Relations Committee, April 18, 2025
Public Comment

ACTION

2. Regular Board Meeting, April 24, 2025
Public Comment

ACTION

3. Policy Committee, May 13, 2025
Public Comment

ACTION

4. Facilities Committee, May 13, 2025
Public Comment

ACTION



G. Committee Reports

1. Finance Committee- Ingram, Adams
Commissioner Review Update
Discuss determination of matching grant with the county. Discuss the date and amount to transfer to 4029.
Public Comment **POSSIBLE ACTION**

2. Personnel Committee- Roedel, Adams
Public Comment **POSSIBLE ACTION**

3. PR Committee- Roedel, Cuthbertson
New Website Research Updates
Public Comment **POSSIBLE ACTION**

4. Policy Committee- Ingram, Wheeler
Fair Treatment Policy
Social Media Communication Policy
Collection Development Policy

Next Policies for review: Library Programming Policy, Safety of Children in the Library Policy, Art Exhibits Policy.

Public Comment **POSSIBLE ACTION**

5. Facilities Committee- Cuthbertson, Wheeler
Kalispell Library Renderings
Project Updates
Public Comment **POSSIBLE ACTION**

H. Unfinished Business

1. Capital Campaign Agreement with Library Foundation- Ingram
Public Comment **POSSIBLE ACTION**

2. Letter of Intent/Buy Sell with Parkline Partners-Ingram
Public Comment **POSSIBLE ACTION**

3. Fair Treatment Policy- Ingram, Wheeler
Discuss and approve proposed updates.
Public Comment **ACTION**



4. Media Communication Policy- Ingram, Wheeler
Discuss and approve proposed updates.
Public Comment

ACTION

I. New Business

1. Collection Development Policy- Ingram, Wheeler
Discuss and approve proposed updates.
Public Comment
2. Amendment to Easement Agreement with Bethany Lutheran Church
Discuss and approve proposed amendment agreement to easement agreement to reflect the different parties' financial responsibility for maintenance and repair costs of shared access and shared parking and paving in the event the entire parking area is paved at the same time and under the same contract.
Public Comment
3. Architectural Contract with Cushing Terrell
Discuss and approve proposed contract for preliminary renderings of a future Kalispell library for fundraising purposes.
Public Comment
4. Library Board Trustee Recommendation to the County Commissioners
Discuss and recommend a trustee applicant to the county.
Public Comment

ACTION

ACTION

ACTION

ACTION

J. Housekeeping

Comments from Trustees-Opportunity for individual trustees to respond to public comments.

Library Trustee Board Appointment- June 26th, 9am, Commissioners Chambers. Flathead County Courthouse, 3rd Floor.

Next regular meeting, June 26, 6:30 pm, South Campus Conference Room.

K. Adjourn

Part II

1:00-4:00 Library Foundation Sponsored Joint Session with Library Strategies Library Consultants.

Afternoon session will be held in the same room after lunch.